



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
NEVADA COMMISSION FOR WOMEN

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MEETING NOTICE AND AGENDA

Name of Organization: **Nevada Commission for Women**

Date and Time of Meeting: February 19, 2026, at 10am

Microsoft Teams meeting

Join:

<https://teams.microsoft.com/meet/29135919955713?p=yTmIVGsrtfAwHJT8J5>

Meeting ID: 291 359 199 557 13

Passcode: Yq3y9Sm2

Below is an agenda of all items to be considered. **Action may be taken on items followed by the words “For Possible Action.”**

1. Call to Order – Chair Midby
2. Roll Call - Administrative Assistant III

Chair Midby – Present
Vice Chair Friedenthal – Present
Commissioner Brown – Present
Commissioner Taylor – Present
Commissioner Di Lullo – Absent
Commissioner Proper – Absent
Commissioner Rogers Markwell – Present
Commissioner DeJoya – Present
Commissioner McDoniel – Present
Commissioner Woodrow – Present

3. Public Comment – Chair Midby

Public comment will be taken during this agenda item. Comments may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comment on specific agenda items. Comments may be discussed by the Commission, but no action may be taken on matters presented by the public that are not already on the agenda marked for action. The matter may be placed on a future agenda for action.

4. Financial Report (Informational Item)

Ms. Freitas shared her screen to show the budget tracker she made to make it easier to understand exactly how much there is to spend. The starting balance at the beginning of the year was \$30,847.31. Then there is \$5,000 for the Guinn Center, and the She Shapes Nevada event which the quote came in at \$5,660.80 total. Since travel was about \$500/person at the last event, she's just putting in those numbers as estimates for whoever is going to be traveling to Las Vegas or Reno, but we can change that as needed. So, if we end up spending all of that, then what's left will be approximately \$16,000. So, you guys do need to look at some ways to bring in a little bit more income or donations because every year you do have that \$2,000 that must roll over per NRS and NAC. This is kind of the breakdown, so if you have any questions, let me know and then this can update as needed. She also threw in \$200 for Commissioner name tags and found cheapish ones that are about \$20/each which would be the magnetic tags from Amazon. She couldn't find what was purchased in the past, and doesn't know what happened with those receipts, but this was the easiest option. Chair Midby thanked Ms. Freitas and said this was much easier to sort of see the full picture, so she really, really appreciates her putting this together. It was laid out nicely, so we appreciate that. Chair Midby asked if any of the Commissioners have any concerns, questions, or discussion on this budget. Commissioner Taylor asked if we have any funds in the budget to be allocated to new or updated business cards for the Commissioners to disperse in the community. Ms. Freitas she said she could add it, but she doesn't have a line for it currently on this tracker. She said she doesn't know exactly how much they cost last time or who they used, but she will find out. She asked if everyone had their own individual ones, or if it was the main NCFW cards. Commissioner Taylor said when she started her first term, they were given business cards and since then she's ran out. Chair Midby said they did have individual information and were not generic. Ms. Freitas said she will look into that and maybe add it on the next agenda. Chair Midby told Commissioner Taylor that it was a great question and those would be really helpful. Chair Midby asked who all is coming for the event down South and also in the North. Vice Chair Friedenthal said we would love to have anyone join us in the North. Chair Midby said if you are planning to attend and will need that travel budget or stipend to either the North on the 11th, or the South on the 10th, we could have Ms. Freitas track it if you're going to utilize it, so let her know ASAP. Vice Chair Friedenthal said she doesn't know if there's a specific vendor that the State uses for name tags, but we (Nevada Women's Fund) have a vendor here in Reno that we use for name tags that does the magnetic ones and are very nice, and we spend only \$7/name tag. Ms. Freitas said to send her that name if she has it and Vice Chair Friedenthal said she is looking for it now. Chair Midby also said she has another comment on the name tags, but she will hold off until item #7 and asked if there was anything else on this financial report. Chair Midby also said she loves that the full budget

proposal is on there for the She Shapes Nevada event, but she is hopeful that some of that will be reduced by ticket sales and we can add that as a line item once we sell out and have more information.

5. Approval of Meeting Minutes from February 5, 2026, January 22, 2026, and January 8, 2026 (For Possible Action)

Chair Midby entertained a motion to approve the February 5th, 2026 and January 8th, 2026 minutes unless there is any discussion on them. Chair Midby asked if anyone would like to make a motion to approve, and Vice Chair Friedenthal made a motion to approve the February 5th and January 8th, 2026 minutes. Commissioner Rogers Markwell seconded the motion. All were in favor. None opposed. Motion carries.

6. Approval to spend \$5,660.80 from Budget Account 1029 on the March 10th 2026 She Shapes Nevada Women's History Event at the Anthem Country Club (For Possible Action)

Ms. Freitas shared her screen to show the final proposal from Anthem Country Club. Chair Midby said we already sort of talked about this and kind of preliminarily approved this event as the final numbered budget proposal for the Anthem Country Club, so is there any discussion on this? Chair Midby asked if Commissioner McDoniel wanted to run through this proposal, again this is for food and beverage, the space/location, it's going to be passed appetizers from 4:30-6:30 so it isn't meant to substitute dinner and they get 1 drink. Commissioner McDoniel said that's exactly right. They will waive the fee for the room, however there will be 4 people working in the room to set up, pass the appetizers, and for the bartender, so there is a total for that, which is \$1,000. We're going to have 9 round tables with chairs at each, and obviously linens and napkins. We were thinking of having the panel sit up on stools without a table in front of them, which seems a little bit more intimate and welcoming to the room. We will be doing 4 different passed appetizers: tomato basil bruschetta, pork potstickers with Asian dipping sauce, stuffed jumbo mushrooms with house fennel sausage, parmesan cheese and chives, and then southern fried chicken skewers with spicy honey sauce. There will also be a cheese and crackers display, and every attendee will get 1 drink ticket to go get whatever they want and then the bar will be open if they want to pay to get more drinks. We were exempt from the state sales tax so we saved there, but there was a 22% gratuity to take care of the staff and everybody who's working and then the total is \$5,660.80 and we think this is going to be a really nice event, it's a great room for those of you who haven't been there, a nice view of The strip, and a nice room to showcase our event and have all of our lovely women come to support. One question for Ms. Freitas- how do we pay the deposit? Ms. Freitas said she is in contact with a lady from Anthem and already has them signed up as a vendor with the State which takes about 10 days to go through on our end, so as soon as that goes through and this total is okayed, then we just need an official invoice from them. Commissioner McDoniel asked if she for sure held the room and everything is good to go. Ms. Freitas said she didn't say she for sure held the room, but she explained the whole process with becoming a vendor and needing that to be finalized before payment can be sent and she was okay with that. Commissioner McDoniel said that's pretty much it, and like Chair Midby said, once we sell these tickets, we can make some money off those and hopefully come back to make some money off this event. She asked if anyone had questions.

Commissioner de Joya said we talked about wine at the last meeting and seeing if someone could donate that and someone was looking into it, but will there be some type of corkage fee from the venue? Commissioner McDoniel said we didn't really find anybody to give a donation for the wine, so that's why we opted to do the 1 drink ticket, so there will not be a corkage fee since they are basically giving us one glass of wine or one drink ticket per person, but if we did find somebody to donate wine, there would be a fee of like \$15/bottle. Chair Midby said she thinks the fee was like \$25. Commissioner de Joya said that can add up. Commissioner McDoniel said yes, and they couldn't find someone to donate the wine. Chair Midby said we did discuss it, but the math didn't make a ton of sense with the corkage fee so even if we bought the wine ourselves at \$30-50/bottle, it just makes more sense to do the drink ticket. Chair Midby thanked Commissioner McDoniel for doing a great job working with the venue and getting this all dialed in. The events committee has also sort of talked about all of these things and the cost is a little high, but this is our one signature event for the year that the Commission has done, but it's important to keep building that momentum and making sure that we have this every year and that it's nicely done so people want to come every year and like Commissioner McDoniel said, I think we will recoup some of those costs, and get that 90 or 100 ticket sales and recoup at least half the cost. Vice Chair Friedenthal said she can offer a quick update - we've already sold 10 tickets, so we are well on our way there. She said Ms. Freitas is going to send out the graphics and all of the information so everyone can start posting it on social media, putting it out there on email and you can use the graphic and information however you want. It was made for social media, so the graphic doesn't have the ticket link so you will have to include that link in the body of your email or in your social media post. She Shapes Northern Nevada has already sold 63 tickets, and we are selling those at \$50/ticket, so there's a good chance that this event can help offset the event in the South because it's all one effort. Chair Midby said that's so great and now is a good time to make sure everyone knows who our speakers are, and the graphic will showcase that, and we do have an excellent panel. Blair Hardiek who's the Chief Strategy Officer of the Las Vegas Aces from the sports sector, we have Heather Harmon who's the Executive Director of the Las Vegas Museum of Art in the art sector, we have Stephanie Bruckner who's the Vice President at Light and Wonder, which is essentially in the gaming and tech sector, and we have MJ Meynard who is the CEO of RTC in Southern Nevada for the infrastructure sector. This is going to be a great panel and great discussion, and Stephanie Breckner was telling her about the theme for International Women's Day, because you know there's Women's History Month, but March 8th is International Women's Day, and the theme goes almost perfectly with what we're doing here, and she'll look it up to circulate it. Vice Chair Friedenthal said the theme is "give to get". Commissioner Rogers Markwell said she's assuming we all need to buy our own tickets, but do we not? Chair Midby said she did just because she wanted to support, but we probably should have discussed that. Chair Rogers Markwell said she planned on buying a ticket anyway, and a few Commissioners nodded in agreement. Commissioner Brown said she was looking at the flyer and thinks we should add on the front page their titles and not just the name of the speakers, so she feels like we need to have what their position is on the flyer if possible. Vice Chair Friedenthal said we did talk about it, but since it's a social media graphic, it's really small to add those in, but that said, if you want a flyer that would be more 8x10, we could put a QR code on it that would also have name and title, and if you want to post it that way, we did talk about that and you couldn't read

it on the smaller size. Commissioner Brown said a flyer would help. Other Commissioners nodded in agreement. Vice Chair Friedenthal said they can definitely do that on a flyer and have a QR code on it so people can just scan it for more info. Chair Midby said the more ways we can share it, the better. Commissioner de Joya asked how we would make the payment from that flyer. Vice Chair Friedenthal said there's a link, and the QR code goes to Give Butter, which is the platform we use. Ms. Freitas said she didn't share the flyer yet with everyone since it wasn't officially approved, and she has to wait on the approval today, but she shared her screen to show the NCFW Linktree which shows the direct link to Nevada women's Fund and the She Shapes Nevada event in the North which has the ticket sales directly on there. Commissioner Taylor said she has 2 minor checkpoints: will there be a reminder during the setup during the event to have an adequate number of trash cans available? Last year at the event, the trash accumulated very quickly, and she just wants to make sure that's on the invoice. Also, will there be any directions or notifications at Anthem that 100+ people will attend this particular event, to make sure they are prepared on their end and if we have to convey anything to the public. Commissioner McDoniel said those are great points. Vice Chair Friedenthal said we collect email addresses with each of the ticket purchases, so at Nevada Women's Fund we are in the habit of sending out a "know before you go" email blast like a week before the event and again like 48 hours in advance that will include parking and coat check, or whatever else there might be. Commissioner McDoniel said if she can be supplied with the names, she can pass that along to Anthem's guard gate. A lot of people are coming in for weddings and stuff, so she knows they probably have a process, and she will reach out for that. She thinks they will just say at the gate that they are going to the She Shapes Nevada event and they will be let in. Chair Midby also asked her to check if there will be specific parking because she knows at times, they have valet and sometimes they don't, so we need to know if it's in that main parking lot. To Commissioner Taylor's other point, she said there is more staff at this event, and more food and beverages, so it should be fine for trash. Commissioner Woodrow said since it does get backed up so much, maybe be aware that it takes a bit of time because of the new gate system. Commissioner McDoniel said people get stuck for 15-20 minutes sometimes and we need to write all these things down for the "know before you go". Commissioner Brown also added that they need to bring some sort of ID or they will be turned away. Chair Midby said last time we did a run of show, and she is happy to take a stab at that because she thinks that will help as well in terms of logistics and things that we're missing. One of the things too, is that we have a 4:30 start time, based on the flyer and the event time, so there's a bit of a cushion there to not start the panel until 5 which should allow people who are stuck at the gate a little extra time, and we don't have to tell the guests that it actually starts at 5, with a little mingling there and then after the panel. Chair Midby said this discussion has been wonderful, but we need to actually make a motion to approve the spending of \$5,660.80 from Budget account 1029 on the March 10, 2026 for the She Shapes Nevada Women's History Event at Anthem Country Club. Commissioner McDoniel made the motion to approve the spending of \$5,660.80 from Budget Account 1029 on the She Shapes Nevada Women's History Month Event on March 10th at the Anthem Country Club. Commissioner Rogers Markwell seconded it. All were in favor. None opposed. The motion carries.

7. Approval to Order Commissioner Name Tags from Budget Account 1029 to not exceed \$200 (For Possible Action)

Chair Midby said we already started discussion on this, and it would also be from Budget Account 1029, not to exceed \$200. Ms. Freitas gave some information of some name tags she found at about \$20/person with some suggestions in the attachments for this meeting, and Vice Chair Friedenthal also provided a vendor, so she is opening that up for discussion as well. Vice Chair Friedenthal said she put in the chat the name of the company we use and they are \$7/person so if you put in that order, they will deliver it to her office and can bring it to Vegas on the 10th. Chair Midby asked if they have their logo and Vice Chair Friedenthal shared her name tag on the screen. Chair Midby asked if we could do that with our logo. Commissioner de Joya said Ms. Freitas sent a demo in the meeting attachments. Ms. Freitas shared her screen with the options and said they didn't have a whole lot of options. Chair Midby said she loves the idea of the NCFW logo if that's an option. Commissioner McDoniel said she likes having the logo on there because brand awareness where people start recognizing them is a good thing. Commissioner de Joya said she likes the middle option that Ms. Freitas presented because it's simple if we could add the logo. Ms. Freitas asked if everyone would want their first name, last name, or Commissioner at the top and then your name. All Commissioners liked how Vice Chair Friedenthal's was laid out when she showed it again, with Chair Midby commenting that she is a very good Vannah White. Chair Midby said she won't be the Chair forever, so it might make more sense to just have everyone's say Commissioner. Vice Chair Friedenthal said at \$7, we should do our titles. Chair Midby asked if we should also have it say NCFW somewhere, and Vice Chair Friedenthal said to have Reno Type give us 2 options with it spelled out and without. She recommends telling them to use the font and layout of Nevada Women's Fund to save time and energy, and get those few options. Chair Midby asked if we could review the proofs, and Ms. Freitas said we might have to do another meeting with the exact dollar amount. Chair Midby asked if we are allowed to vote via email. Katie Armstrong said you can't vote via email, but because of the way Ms. Freitas wrote item #7 to not exceed \$200, you don't have to vote again as long as it doesn't go over that amount. Ms. Freitas said that was a good guess to write it that way. Chair Midby asked if we could send the 2 proofs and we could all weigh-in as not a vote, but as a preference. Katie Armstrong said that's fine if she sends that out and everyone comments back separately. Vice Chair Friedenthal said to let them know in advance that these need to be signed, sealed, and delivered no later than March 9th so that they know their drop-dead date in getting the proofs and they are fast. Chair Midby said we need a motion to approve. Commissioner Rogers Markwell made a motion to approve to spend no more than \$200 from Budget Account 1029 on Commissioner name tags. Commissioner Brown seconded the motion. All were in favor. None opposed. Motion carries.

8. Subcommittee Report (For Possible Action)

Chair Midby said we probably already covered this, but we will open it up for additional discussion. The events committee has fully given their report, we have the financials, but the one thing we need to come back to is the license plates. Our next meeting is March 5th, so maybe by the April agenda, Chair Midby can bring something for that. Commissioner Brown said for the Dedicated Space, she is flying to Carson City on the

23rd to look at the room, meet with Ms. Freitas, and meet anyone else who has input on that room. They are trying to redo some of that room and are updating the carpet and paint, and the designer might not like that, but that's fine because it's less money we have to raise. She will have a report at the next meeting. Vice Chair Friedenthal said Commissioner DiLullo printed the roll-up banner that is currently there, should we have that at our She Shapes Nevada event for branding? Commissioner Brown said she can bring it to Las Vegas if everyone wants her to. Vice Chair Friedenthal has the step and repeat which she will bring. Ms. Freitas said she has the big NCFW tablecloth. Chair Midby asked if there was anything else from subcommittee reports that we haven't already discussed. There is nothing else.

9. Public Comment- Chair Midby

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10. Adjournment

Nevada Commission for Women

Unless noted as an action item, discussion of any item raised during a report or public comment is limited to that necessary for clarification or necessary to decide whether to place the item on a future agenda.

All times are approximate. The chairperson reserves the right to take items in a different order or to combine two or more agenda items for consideration to accomplish business in the most efficient manner. The chairperson may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The chairperson may call for a break.

We are pleased to make reasonable accommodations for members of the public with disabilities and who wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Nevada Commission for Women staff at (775) 684-0299 as soon as possible, and no later than 24 hours prior to the time of the meeting.

Confirmation of Posting

In accordance with Nevada Open Meeting Laws, this meeting has been posted with the time, place, location, list of places where the notice has been posted, and a statement regarding accommodations for physically handicapped people, and an agenda for the meeting. This notice has been posted in three (3) public buildings no later than 9am on the third working day prior to the meeting, as well as online.

Notice of this meeting was posted online at www.notice.nv.gov.

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